### APPENDICES TO THE UNIFIED CODE

# Appendix 1. Legal provisions relating to the Unified Code Recommendations

#### CORE PRINCIPLES

## Obligation to approve and publish an Annual Corporate Governance Report: Art. 116 of the Securities Market Law

Requires listed public companies to annually publish a corporate governance report, as a significant event, and lays down the minimum content of the same, to be developed by implementing regulations. Empowers the CNMV to procure all information necessary to monitor implementation of corporate governance rules.

## Application of the comply or explain principle: Art. 116 of the Securities Market Law

Requires companies to state how far they comply with corporate governance recommendations in their Annual Corporate Governance Reports, and to explain any failure to do so.

## Reporting requirements of listed companies: Art. 117 of the Securities Market Law

Regulates the reporting requirements of public listed companies. All such companies are required to operate a website to facilitate shareholders' exercise of their information rights and to disseminate company news and events. Boards of Directors to be accountable for the content of the information posted.

#### BYLAWS AND GENERAL SHAREHOLDERS' MEETING

#### Disclosure of shareholder agreements: Art. 111 of the Securities Market Law

Imposes a disclosure regime for shareholder agreements that affect the exercise of voting rights at General Shareholders' Meetings, or restrict or constrain the free transfer of shares. Such agreements are subject to a significant event notice and should also be placed on record in the Mercantile Registry.

## Proceedings of the General Shareholders' Meeting: Art. 112 of the Securities Market Law

Requires that the General Meeting approves procedural regulations to be filed with the CNMV and entered in the Mercantile Registry

#### Shareholder rights:

#### Right to add items to the agenda: Art. 97 of the Public Limited Companies Law

Authorises a minority of shareholders to request the inclusion of new agenda items and to this end enlarges the notice period for Shareholders' Meetings to 30 days.

#### Remote voting: Art. 105 and 106 of the Public Limited Companies Law

Regulates the exercise of voting rights at Shareholders' Meetings and the possibility of granting proxy by remote communication means.

## Appointment of proxies: Art. 105 of the Public Limited Companies Law and Art. 114 of the Securities Market Law

Stipulates that all such appointments should be accompanied by instructions or, at least, should specify which way to vote, and annuls any proxy rights when the nominee has a conflict of interest.

#### Shareholders' right to information: Art. 112 of the Public Limited Companies Law

Regulates the obligation of directors to furnish any information requested by shareholders concerning points on the General Meeting agenda, as well as any information publicly available through the CNMV.

#### BOARD OF DIRECTORS

#### Proceedings of the Board of Directors: Art. 115 of the Securities Market Law

Requires firms to approve Board of Directors regulations setting out internal and procedural rules, with concrete measures to favour the company's best representation, to be reported to the General Shareholders' Meeting and placed on record in the Mercantile Registry.

#### **Directors duties: Article 127 of the Public Limited Companies Law**

Enumerates and regulates the duties of directors which it summarises as *the duty of care*, obliging directors to inform themselves and to be diligent in their stewardship of the company, *the duty of obedience*, requiring them to act in furtherance of the corporate interest, *the duty of loyalty*, with special reference to conflicts of interest and related-party transactions, and *the duty of secrecy*. Any failure to abide by these standards means directors will be liable under Art. 133 of the same legal text.

#### Related-party transactions: Art. 35 of the Securities Market Law

Makes it obligatory for companies to list any transactions with related parties in their semiannual reports.

#### Conflicts of interest: Art. 127 ter of the Public Limited Companies Law

Obliges directors to disclose any conflicts of interest in connection with the company's business and to refrain from taking part in any decision on related matters.

## Directors' remuneration: Art. 130 and Fourth Additional Provision of the Public Limited Companies Act

Specifies that the Shareholders' Meeting must approve any remuneration of directors or senior officers involving the delivery of shares or share options or any other sharebased instrument.

#### Audit Committee: Eighteenth Additional Provision of the Securities Market Law

Requires all companies issuing listed securities to operate an Audit Committee, specifying the competences of the same and the general rules for its composition.

### Appendix 2. Basic agreements between the Unified Code and other Recommendations.

UNIFIED CODE RECOMMENDATION	OLIVENCIA REPORT	ALDAMA REPORT	RECOMMENDATIONS OF INTERNATIONAL ORGANISATIONS
<ul> <li>Bylaw restrictions</li> <li>1. The bylaws of listed companies should not place an upper limit on the votes that can be cast by a single shareholder, or impose other obstacles to the takeover of the company by means of share purchases on the market.</li> </ul>			OECD Principles of Corporate Governance II.E.2 "Anti-takeover devices should not be used to shield management and the board from accountability."
<ul> <li>Listed companies from the same group</li> <li>When a dominant and a subsidiary company are stock market listed the two should provide detailed disclosure on: <ul> <li>a) The type of activity they engage in, and any business dealings between them, we well as between the subsidiary and other group companies;</li> <li>b) The mechanisms in place to resolve possible conflicts of interest.</li> </ul> </li> </ul>			
<ul> <li>Competences of the General Shareholders' Meeting</li> <li>3. Even when not expressly required under company law, any decisions involving a fundamental corporate change should be submitted to the General Shareholders' Meeting for approval or ratification. In particular: <ul> <li>a) The transformation of listed companies into holding companies through the process of subsidiarisation, i.e. reallocating core activities to subsidiaries that were previously carried out by the originating firm, even though the latter retains full control of the former;</li> <li>b) Any acquisition or disposal of key operating assets that would effectively alter the company's corporate purpose;</li> <li>c) Operations that effectively add up to the company's liquidation.</li> </ul> </li> </ul>			OECD Principles of Corporate Governance II.B "Shareholders should have the right to participate in, and to be sufficiently informed on, decisions concerning fundamental corporate changes such as:[] 3) extraordinary transactions, including the transfer of all or substantially all assets, that in effect result in the sale of the company."
<ul> <li>Prior circulation of board proposals to the General Shareholders' Meeting</li> <li>4. Detailed proposals of the resolutions to be adopted at the General Meeting, including the information stated in Recommendation 28, should be made available at the same time as the publication of the Meeting notice.</li> </ul>			

	ALDAMA REPORT	INTERNATIONAL ORGANISATIONS
ecommendation 18 easures should be taken to ovide greater transparency in e mechanism of proxies[]		Proposal for a Directive on the exercise of voting rights by shareholders of companies whose shares are admitted to trading on a regulated market (COM (2005) 685 final), approved by the Commission on 5/01/06Article 10.2 "A person acting as a proxy holder may hold a proxy from more than one shareholders so represented. Where a proxy holder holds a 
e o	asures should be taken to wide greater transparency in	asures should be taken to wide greater transparency in

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BOARD OF DIRECTORS	We recommend establishing	The mission of all the members	
The corporate interest	that the company's ultimate	of the board is to defend the	
7. The Board of Directors should perform its duties with unity of purpose and	goal and, accordingly, the	company's long-term viability,	
independent judgement, according all shareholders the same treatment. It should be guided at all times by the company's best interest and, as such, strive to maximise	principle presiding over the board's operations, is to	and must act together to protect the company's general	
its value over time.	maximise the company's value,	interests.	
It should likewise ensure that the company abides by the laws and regulations in its	<i>i.e. to employ a term used</i>		
dealings with stakeholders; fulfils its obligations and contracts in good faith; respects	widely in financial circles, to		
the customs and good practices of the sectors and territories where it does business;	"create shareholder value".		
and upholds any additional social responsibility principles it has subscribed to voluntarily.			

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<ul> <li>Competences of the board</li> <li>8. The board should see the core components of its mission as to approve the company's strategy and authorise the organisational resources to carry it forward, and to ensure that management meets the objectives set while pursuing the company's interests and corporate purpose. As such, the board in full should reserve the right to approve: <ul> <li>a) The company's general policies and strategies, and in particular:</li> <li>i) The strategic or business plan, management targets and annual budgets;</li> <li>ii) Investment and financing policy;</li> <li>iii) Design of the structure of the corporate group;</li> <li>iv) Corporate governance policy;</li> <li>v) Corporate governance policy;</li> <li>vi) Corporate social responsibility policy;</li> <li>vi) Remuneration and evaluation of senior officers;</li> <li>viii) Risk control and management, and the periodic monitoring of internal information and control systems.</li> <li>viii) Dividend policy, as well as the policies and limits applying to treasury stock.</li> </ul> </li> <li>b) The following decisions: <ul> <li>i) On the proposal of the company's chief executive, the appointment and removal of senior officers and their compensation clauses.</li> <li>ii) Directors' remuneration and, in the case of executive directors, the additional consideration for their management duties and other contract conditions.</li> <li>iii) The financial information listed companies must periodically disclose.</li> <li>iv) Investments or operations considered strategic by virtue of their amount or special characteristics, unless their approval corresponds to the General Shareholders' Meeting;</li> <li>v) The creation or acquisition of shares in special purpose vehicles or entities resident in jurisdictions considered tax havens, and any other transactions or operations of a comparable nature whose complexity might impair the transparency of the group.</li> </ul> </li> <li>c) Transactions which the company conducts with directors, significant s</li></ul>	Recommendation 1. The Board of Directors should expressly assume the general supervisory function as its core mission, exercise the corresponding responsibilities exclusively and indelegably and establish a catalogue of the matters which are its exclusive competence.		OECD       Principles       of         Corporate Governance       VI. D       The Responsibilities of         the Board:       Certain       Key         functions.       Basel Committee on Banking       Supervision         Enhancing       Corporate       Governance for Banking         Governance for Banking       Organisations         Principle 8       "The board and senior management should understand the bank's operational structure, including where the bank operates in jurisdictions, or through structures, that impede transparency (i.e. "know-your-structure")."

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<ol> <li>They are governed by standard form agreements applied on an across- the-board basis to a large number of clients;</li> <li>They go through at market rates, generally set by the person supplying the goods or services;</li> </ol>			
3. Their amount is no more than 1% of the company's annual revenues.			
It is advisable that related-party transactions should only be approved on the basis of a favourable report from the Audit Committee or some other committee handling the same function; and that the directors involved should neither exercise nor delegate their votes, and should withdraw from the meeting room while the board deliberates and votes. Ideally the above powers should not be delegated with the exception of those mentioned in b) and c), which may be delegated to the Executive Committee in urgent cases and later ratified by the full board.			

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Size 9. In the interests of maximum effectiveness and participation, the Board of Directors should ideally comprise no fewer then five and no more than fifteen members.	<b>Recommendation 4</b> The Board of Directors should adjust its size to achieve more efficiency and participation. In principle, the size could range from five to fifteen members.	The Board of Directors must have a reasonable number of members to ensure its viability and the work of each director, who must have access to the necessary resources to improve and make their functions more efficient, including the ability to communicate with the parties responsible for the different business and services areas and, if appropriate, to be assisted by professionals and external experts.	
Functional structure 10. External directors, proprietary and independent, should occupy an ample majority of board places, while the number of executive directors should be the minimum practical bearing in mind the complexity of the corporate group and the ownership interests they control.	<b>Recommendation 3</b> In the composition of the Board of Directors, the non-executive directors (both domanial directors and independent directors) should have an ample majority over executive directors[]	The board should have an ample majority of external directors and, among them, a very significant number of independent directors, considering the company's ownership structure and the capital represented on the board.	EuropeanCommissionRecommendationof15February 2005.4. Number of independentdirectors.Asufficientnumber ofindependentnon-executive orsupervisory directors should beelected to the (supervisory)board of companies to ensurethat any material conflict ofinterest involving directors willbe properly dealt with.OECDPrinciples ofCorporate GovernanceVI.E.1 "Boards should considerassigning a sufficient numberof non-executive boardmembers capable of exercisingindependent judgement totasks where there is a potentialconflict of interest".
<b>11.</b> in the event that some external director can be deemed neither proprietary nor independent, the company should disclose this circumstance and the links that person maintains with the company or its senior officers, or its shareholders.			

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Proportion between proprietary and independent directors	Recommendation 3		
<b>12.</b> That among external directors, the relation between proprietary members and	[] and the proportion between		
independents should match the proportion between the capital represented on the	domanial directors and		
board by proprietary directors and the remainder of the company's capital. This	independent directors should		
proportional criterion can be relaxed so the weight of proprietary directors is greater	take account of the ratio		
than would strictly correspond to the total percentage of capital they represent:	between the significant		
1. In large cap companies where few or no equity stakes attain the legal	holdings in capital and the		
threshold for significant shareholdings, despite the considerable sums actually invested.	other shareholders.		
2. In companies with a plurality of shareholders represented on the board			
but not otherwise related.			

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Sufficient number of independent directors 13. The number of independent directors should represent at least one third of all board members.	<b>Recommendation 2</b> The Board of Directors should include a reasonable number of independent directors who are prestigious professionals with no links to the management team or the significant shareholders.		
Explaining the nature of directors 14. The nature of each director should be explained to the General Meeting of Shareholders, which will make or ratify his or her appointment. Such determination should subsequently be confirmed or reviewed in each year's Annual Corporate Governance Report, after verification by the Nomination Committee. The said Report should also disclose the reasons for the appointment of proprietary directors at the urging of shareholders controlling less than 5% of capital; and explain any rejection of a formal request for a board place from shareholders whose equity stake is equal to or greater than that of others applying successfully for a proprietary directorship.			
<ul> <li>Gender diversity</li> <li>15. When women directors are few or non existent, the board should state the reasons for this situation and the measures taken to correct it; in particular, the Nomination Committee should take steps to ensure that:</li> <li>a) The process of filling board vacancies has no implicit bias against women candidates;</li> <li>b) The company makes a conscious effort to include women with the target profile among the candidates for board places.</li> </ul>			
<b>The Chairman</b> <b>16.</b> The Chairman, as the person responsible for the proper operation of the Board of Directors should ensure that directors are supplied with sufficient information in advance of board meetings, and work to procure a good level of debate and the active involvement of all members, safeguarding their right to freely express and adopt positions; he or she should organise and coordinate regular evaluations of the board and, where appropriate, the company's chief executive, along with the chairmen of the relevant committees.	<b>Recommendation 10</b> [] The Chairman should encourage all directors to participate and take positions; particular care should be taken in drafting the minutes[]		
<b>17.</b> When a company's Chairman is also its chief executive, an independent director should be empowered to request the calling of board meetings or the inclusion of new business on the agenda; to coordinate and give voice to the concerns of external directors; and to lead the board's evaluation of the Chairman.	<b>Recommendation 5</b> If the board chooses to combine the offices of Chairman and CEO in the same person, it should adopt the necessary safeguards to mitigate the risks of concentrating power in a single person.		EuropeanCommissionRecommendationof15February 2005.3.2[] In cases where a company chooses to combine the roles of chairman and chief executive or to immediately appoint as chairman of the (supervisory) board the former

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			chief executive, this should be accompanied with information on any safeguards put in place.
<ul> <li>The Secretary</li> <li>18. The Secretary should take care to ensure that the board's actions: <ul> <li>a) Adhere to the spirit and letter of laws and their implementing regulations, including those issued by regulatory agencies;</li> <li>b) Comply with the company bylaws and the regulations of the General Shareholders' Meeting, the Board of Directors and others;</li> <li>c) Are informed by those good governance recommendations of the Unified Code that the company has subscribed to.</li> </ul> </li> <li>In order to safeguard the independence, impartiality and professionalism of the Secretary, his or her appointment and removal should be proposed by the Nomination Committee and approved by a full board meeting; the relevant appointment and removal procedures being spelled out in the board's regulations.</li> </ul>	<b>Recommendation 6</b> The figure of Secretary of the board should be made more important and given more independence and stability, and his function of ensuring the formal and material legality of the board's actions should be highlighted.	The Board of Directors Secretary should also be expressly granted the duty to oversee compliance with the Bylaws and with the provisions of the regulatory bodies and the consideration, if appropriate, of their recommendations, and to ensure compliance with the company's corporate governance principles or criteria and the rules of the board regulation.	
<b>Board meetings</b> <b>19.</b> The board should meet with the necessary frequency to properly perform its functions, in accordance with a calendar and agendas set at the beginning of the year, to which each director may propose the addition of other items.	<b>Recommendation 10</b> To ensure the good working of the board, it should meet as often as necessary to fulfil its mission;.[]		
<b>20.</b> Director absences should be kept to the bare minimum and quantified in the Annual Corporate Governance Report. When directors have no choice but to delegate their vote, they should do so with instructions.			
<b>21.</b> When directors or the Secretary express concerns about some proposal or, in the case of directors, about the company's performance, and such concerns are not resolved at the meeting, the member expressing them can request that they be recorded in the minute book.			

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<ul> <li>Regular evaluation</li> <li>22. The board in full should evaluate the following points on a yearly basis:</li> <li>a) The quality and efficiency of the board's operation;</li> <li>b) Starting from a report submitted by the Nomination Committee, how well the Chairman and chief executive have carried out their duties;</li> <li>c) The performance of its committees on the basis of the reports furnished by the same.</li> </ul>	<b>Recommendation 10</b> [] and the quality and efficiency of the board's work should be evaluated at least once per year.		EuropeanCommissionRecommendationof15February 2005.8.Evaluationofthe(supervisory) boardEvery year, the (supervisory)boardEvery year, the (supervisory)boardshould carry out anevaluation of its performance.This should encompass anassessment of its membership,organisation and operation asa group, an evaluation of thecompetence and effectivenessof each board member and ofthe board committees, and anassessment of how well theboard has performed againstany performanceobjectiveswhich have been set.set
Information to directors 23. All directors should be able to exercise their rights to receive any additional information they require on matters within the board's competence. Unless the bylaws or board regulations indicate otherwise, such requests should be addressed to the Chairman or Secretary.	<b>Recommendation 9</b> The necessary measures should be adopted to ensure that directors have sufficient specifically-prepared and oriented information sufficiently in advance to prepare for board meetings, and the importance or confidentiality of the information may not justify breaches of this recommendation except in exceptional circumstances.	The board and the persons that comprise it must have the necessary information in order to improve their functions and make them more efficient; it is their responsibility to identify and request that information. For that purpose, all the directors are entitled to request and compile any such information; unless the Bylaws or regulations state otherwise, their requests must be made to the board Secretary and they must record in the minutes any defects they observe in the compliance with their requests for information.	
<b>24.</b> All directors should be entitled to call on the company for the advice and guidance they need to carry out their duties. The company should provide suitable channels for the exercise of this right, extending in special circumstances to external assistance at the company's expense.	<b>Recommendation 14</b> The right of every director to request and obtain the necessary information and advice to enable him to fulfil his		

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	supervisory functions should be formally recognised [] and the appropriate channels for exercising this right should be established, including the possibility of engaging external experts in special circumstances.		
<b>25.</b> Companies should organise induction courses for new directors to supply them rapidly with the information they need on the company and its corporate governance rules. Directors should also be offered refresher programmes when circumstances so advise.			EuropeanCommissionRecommendationof15February 2005.11.3. All new members of the (supervisory) board should be offered a tailored induction programme covering to the extent necessary their responsibilities and the company's organisation and activities. The (supervisory) board should conduct an annual review to identify areas where directors need to update their skills and knowledge.
<ul> <li>Dedication</li> <li>26. Companies should require their directors to devote sufficient time and effort to perform their duties effectively, and, as such:</li> <li>a) Directors should apprise the Nomination Committee of any other professional obligations, in case they might detract from the necessary dedication;</li> <li>b) Companies should lay down rules about the number of directorships their board members can hold.</li> </ul>			EuropeanCommissionRecommendationof15February 2005.12.1. Each director shoulddevotetohisdevotetohisdutiesthenecessarytimeandshouldundertaketohisotherprofessionalcommitmentsheldinothercompanies)tosuch an extentthat the properperformanceofhisdutiesassured.

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<ul> <li>ON DIRECTORS</li> <li>Selection, appointment and renewal</li> <li>27. The proposal for the appointment or renewal of directors which the board submits to the General Shareholders' Meeting, as well as provisional appointments by the method of co-option, should be approved by the board: <ul> <li>a) On the proposal of the Nomination Committee, in the case of independent directors.</li> <li>b) Subject to a report from the Nomination Committee in all other cases.</li> </ul> </li> </ul>	<b>Recommendation 11</b> The board's participation in the selection and re-election of its members should conform to a formal, transparent procedure based on reasoned proposals from the Nomination Committee.		
<ul> <li>Disclosure of director particulars</li> <li>28. Companies should post the following director particulars on their websites, and keep them permanently updated: <ul> <li>a) Professional experience and background;</li> <li>b) Directorships held in other companies, listed or otherwise;</li> <li>c) An indication of the director's classification as executive, proprietary or independent; in the case of proprietary directors, stating the shareholder they represent or have links with.</li> <li>d) The date of their first and subsequent appointments as a company director, and;</li> <li>e) Shares held in the company and any options on the same.</li> </ul> </li> </ul>			EuropeanCommissionRecommendationof15February 2005.11.4When the appointment of a director is proposed, disclosure should be made of his particular competences which are relevant to his service on the (supervisory) board. To enable markets and the public to assess whether these competences remain appropriate over time, the (supervisory) board should disclose every year a profile of the board's composition and information on the particular competences of individual directors which are relevant to their service on the (supervisory) board.
<ul><li>Rotation of independent directors</li><li>29. Independent directors should not stay on as such for a continuous period of more than 12 years.</li></ul>			European Commission Recommendation of 15 February 2005. ANNEX II h)
<b>Removal and resignation</b> <b>30.</b> Proprietary directors should resign when the shareholders they represent dispose of their ownership interest in its entirety. If such shareholders reduce their stakes, thereby losing some of their entitlement to proprietary directors, the latter's number should be reduced accordingly.			
<b>31.</b> The Board of Directors should not propose the removal of independent directors before the expiry of their tenure as mandated by the bylaws, except where just cause is found by the board, based on a proposal from the Nomination Committee.		Once the Shareholders' Meeting has appointed the domanial and independent	

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In particular, just cause will be presumed when a director is in breach of his or her fiduciary duties or comes under one of the disqualifying grounds enumerated in section III.5 (definitions) of this Code. The removal of independents may also be proposed when a takeover bid, merger or similar corporate operation produces changes in the capital structure of the company, in order to meet the proportionality criterion set out in Recommendation 12.		external directors, the board should not propose their removal before they comply with the period of office as provided in the Bylaws, except for exceptional and justified causes approved by the Board of Directors, based on a report by the Appointment and Remuneration Commission.	
32. Companies should establish rules obliging directors to inform the board of any circumstances that might harm the organisation's name or reputation, tendering their resignation as the case may be, with particular mention of any criminal charges brought against them and the progress of any subsequent trial. The moment a director is indicted or tried for any of the crimes stated in article 124 of the Public Limited Companies Law, the board should examine the matter and, in view of the particular circumstances and potential harm to the company's name and reputation, decide whether or not he or she should be called on to resign. The board should also disclose all such determinations in the Annual Corporate Governance Report.	<b>Recommendation 12</b> Companies should establish in their regulations the obligation for directors to resign where they may have a detrimental impact on the working of the board of Directors or on the company's prestige and reputation.		
<ul> <li>33. All directors should express clear opposition when they feel a proposal submitted for the board's approval might harm the corporate interest. In particular, independents and other directors unaffected by the conflict of interest should challenge any decision that could go against the interests of shareholders lacking board representation.</li> <li>When the board makes material or reiterated decisions about which a director has expressed serious reservations, then he or she must draw the pertinent conclusions. Directors resigning for such causes should set out their reasons in the letter referred to in the next Recommendation.</li> <li>The term of this Recommendation should also apply to the Secretary of the board; director or otherwise.</li> </ul>			EuropeanCommissionRecommendationof15February 2005.ANNEX II2. The independent directorundertakes (a) to maintain inallcircumstancesindependenceofanalysis,decision and action, (b) not toseekoracceptanyunreasonableadvantagesthatcouldbeconsideredascompromisingindependence,and (c)toclearly expresshis oppositionin the event that he finds that adecision ofthe (supervisory)board may harm the company.When the (supervisory) boardhasmadedecisionsaboutwhichanindependentnon-

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			executive or supervisory director has serious reservations, he should draw all the appropriate consequences from this. []
<b>34.</b> Directors who give up their place before their tenure expires, through resignation or otherwise, should state their reasons in a letter to be sent to all members of the board. Irrespective of whether such resignation is filed as a significant event, the reasons for the same must be explained in the Annual Corporate Governance Report.			EuropeanCommissionRecommendationof15February 2005.ANNEX II[] If he were to resign, he should explain his reasons in a letter to the board or the audit committee, and, where appropriate, to any relevant body external to the company.
Remuneration Approval and transparency 35. The company's remuneration policy, as approved by its Board of Directors,			European Commission Recommendation of 14 December 2004.
<ul> <li>should specify at least the following points:</li> <li>a) The amount of the fixed components, itemised where necessary, of board and board committee attendance fees, with an estimate of the fixed annual payment they give rise to;</li> <li>b) Variable components, in particular:</li> </ul>			Section II Remuneration Policy. Point 3
<ul> <li>i) The types of directors they apply to, with an explanation of the relative weight of variable to fixed remuneration items.</li> <li>ii) Performance evaluation criteria used to calculate entitlement to the award of shares or share options or any performance-related</li> </ul>			
remuneration; iii) The main parameters and grounds for any system of annual bonuses or other, non cash benefits; and iv) An estimate of the sum total of variable payments arising from the remuneration policy proposed, as a function of degree of compliance with			
pre-set targets or benchmarks. c) The main characteristics of pension systems (for example, supplementary pensions, life insurance and similar arrangements), with an estimate of their amount or annual equivalent cost.			
<ul> <li>d) The conditions to apply to the contracts of executive directors exercising senior management functions. Among them: <ul> <li>i) Duration;</li> <li>ii) Notice periods; and</li> <li>iii) Any other clauses covering hiring bonuses, as well as indemnities or</li> </ul> </li> </ul>		Golden handshake or protection clauses: once the board has approved the	

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'golden parachutes' in the event of early termination of the contractual relation between company and executive director.		amount of compensation that was agreed upon, if the amount exceeds two years' salary, the surplus must be booked as a provision in the balance sheet of the same year of the approval and the amount must be disclosed separately.	
Guidelines 36. Remuneration comprising the delivery of shares in the company or other companies in the group, share options or other share-based instruments, payments linked to the company's performance or membership of pension schemes should be confined to executive directors. The delivery of shares is excluded from this limitation when directors are obliged to retain them until the end of their tenure.		It is recommended, in general, that remuneration comprising shares of the company or group companies, stock options or options referenced to the share price be limited to executive or internal directors.	
<b>37.</b> External directors' remuneration should sufficiently compensate them for the dedication, abilities and responsibilities that the post entails, but should not be so high as to compromise their independence.			
<b>38.</b> In the case of remuneration linked to company earnings, deductions should be computed for any qualifications stated in the external auditor's report.		If directors' remuneration is based on company earnings, regard should be had to any qualifications in the external auditor's report that have a material effect on the income statement.	
<b>39.</b> In the case of variable awards, remuneration policies should include technical safeguards to ensure they reflect the professional performance of the beneficiaries and not simply the general progress of the markets or the company's sector, atypical or exceptional transactions or circumstances of this kind.			
<b>40.</b> The board should submit a report on the directors' remuneration policy to the advisory vote of the General Shareholders' Meeting, as a separate point on the agenda. This report can be provided to shareholders separately or in the manner each company sees fit. The report will focus on the remuneration policy the board has approved for the current year with reference, as the case may be, to the policy planned for future years. It will address all the points referred to in Recommendation 34, except those potentially entailing the disclosure of commercially sensitive information. It will also identify and explain the most significant changes in remuneration policy was applied over the period in question.			European Commission Recommendation of 14 December 2004. Section II Remuneration Policy. Point 4.2

UNIFIED CODE RECOMMENDATION	OLIVENCIA REPORT	ALDAMA REPORT	RECOMMENDATIONS OF INTERNATIONAL ORGANISATIONS
The role of the Remuneration Committee in designing the policy should be reported			
to the Meeting, along with the identity of any external advisors engaged.			
<b>Disclosure of individual remuneration</b> <b>41.</b> The notes to the annual accounts should list individual directors' remuneration in		The amount of remuneration received by each director	European Commission Recommendation of 14
the year, including:		should be disclosed in the notes to the accounts, and all	December 2004.
<ul> <li>a) A breakdown of the compensation obtained by each company director, to include where appropriate: <ol> <li>Participation and attendance fees and other fixed director payments;</li> <li>Additional compensation for acting as chairman or member of a board committee;</li> <li>Any payments made under profit-sharing or bonus schemes, and the reason for their accrual;</li> <li>Contributions on the director's behalf to defined-contribution pension plans, or any increase in the director's vested rights in the case of contributions to defined-benefit schemes;</li> <li>Any severance packages agreed or paid;</li> <li>Any compensation they receive as directors of other companies in the</li> </ol> </li> </ul>		the items of this remuneration should be broken down. The remuneration and total cost of senior management (management committee or similar) and the number and identification of the positions comprising it should be disclosed in the annual report, with a breakdown of the items that correspond to them: salary in cash and in kind, stock	Section III Remuneration of individual directors.
<ul> <li>group;</li> <li>vii) The remuneration executive directors receive in respect of their senior management posts;</li> <li>viii) Any kind of compensation other than those listed above, of whatever nature and provenance within the group, especially when it may be accounted a related-party transaction or when its omission would detract from a true and fair view of the total remuneration received by the director.</li> <li>b) An individual breakdown of deliveries to directors of shares, share options or other share-based instruments, itemised by:</li> </ul>		options, bonuses, pension funds, provisions for indemnities and any other compensation.	
<ul> <li>i) Number of shares or options awarded in the year, and the terms set for their execution;</li> <li>ii) Number of options exercised in the year, specifying the number of shares involved and the exercise price;</li> <li>iii) Number of options outstanding at the annual close, specifying their price, date and other exercise conditions;</li> <li>iv) Any change in the year in the exercise terms of previously awarded options.</li> <li>c) Information on the relation in the year between the remuneration obtained by executive directors and the company's profits, or some other measure of enterprise</li> </ul>			
results. ON COMMITTEES	December detien 7	M/han the Exception	
	Recommendation 7	When the Executive	
Executive Committee	The composition of the	Commission assumes all or	
42. When the company has an Executive Committee, the breakdown of its members	Executive Committee, if there	most of the board's powers, its	
by director category should be similar to that of the board itself. The Secretary of the	is one, should reflect the same	composition should be similar	

UNIFIED CODE RECOMMENDATION	OLIVENCIA REPORT	ALDAMA REPORT	RECOMMENDATIONS OF INTERNATIONAL ORGANISATIONS
board should also act as secretary to the Executive Committee.	balance as in the board between the various classes of director[]	to that of the board itself in terms of the percentage of the different types of directors.	
<b>43.</b> The board should be kept fully informed of the business transacted and decisions made by the Executive Committee. To this end, all board members should receive a copy of the Committee's minutes.	<b>Recommendation 7</b> [], and the relations between the two bodies should be inspired by the principle of transparency so that the Board of Directors has full knowledge of the matters discussed and the decisions made in the Executive Committee.		
<ul> <li>Supervision and control committees</li> <li>44. In addition to the Audit Committee mandatory under the Securities Market Law, the Board of Directors should form a committee, or two separate committees, of Nomination and Remuneration.</li> <li>The rules governing the make-up and operation of the Audit Committee and the committee or committees of Nomination and Remuneration should be set forth in the board regulations, and include the following: <ul> <li>a) The Board of Directors should appoint the members of such committees with regard to the knowledge, aptitudes and experience of its directors and the terms of reference of each committee; discuss their proposals and reports; and be responsible for overseeing and evaluating their work, which should be reported to the first board plenary following each meeting;</li> <li>b) These committees should be formed exclusively of external directors and have a minimum of three members. Executive directors or senior officers may also attend meetings, for information purposes, at the Committees' invitation.</li> <li>c) Committees should be chaired by an independent director.</li> <li>d) They may engage external advisors, when they feel this is necessary for the discharge of their duties.</li> <li>e) Meeting proceedings should be minuted and a copy sent to all board members.</li> </ul> </li> </ul>	<b>Recommendation 8</b> The Board of Directors should create sub-Committees for control purposes, composed exclusively of non-executive directors, to deal with matters of accounting information and control (Audit Committee); the selection of directors and senior executives (Nomination Committee); the determination and review of remuneration policies (Remuneration of the governance system (Compliance Committee).	The board's performance of its functions is strengthened by the creation of specialised commissions. The Board of Directors must appoint such commissions' members, approve their Regulations, if any, and consider their proposals and reports; such commissions report to the board and are answerable to it.	EuropeanCommissionRecommendationof15February 2005.5.Organisationinboardcommittees.Boards should be organised insuch a way that a sufficientnumber of independent non-executiveorsupervisorydirectors play an effective rolein key areaswhere thepotential for conflict of interestis particularly high. To this end,butsubject to point 7,nomination, remuneration andaudit committees should becreated within the (supervisory)board, where that board playsa role in the areas ofnomination, remuneration andaudit under national law, takinginto account Annex I.ANNEX I. 1.1 and 1.5
45. The job of supervising compliance with internal codes of conduct and corporate			
governance rules should be entrusted to the Audit Committee, the Nomination			

UNIFIED CODE RECOMMENDATION	OLIVENCIA REPORT	ALDAMA REPORT	RECOMMENDATIONS OF INTERNATIONAL ORGANISATIONS
Committee or, as the case may be, separate Compliance or Corporate Governance committees.			
Audit Committee 46. All members of the Audit Committee, particularly its chairman, should be appointed with regard to their knowledge and background in accounting, auditing and risk management matters.		AuditandControlCommissionThe members of the Audit and Control Commission should all be external directors appointed on the basis of their knowledge and professional experience. The proportion of domanial and independent directors should be similar to that on the board itself. The Audit Commission's chairman should be an independent directors can attend its meetings to report at the Commission's request.	European Commission Recommendation of 15 February 2005. ANNEX I. 4 The Audit Committee.
<b>47.</b> Listed companies should have an internal audit function, under the supervision of the Audit Committee, to ensure the proper operation of internal reporting and control systems.			European Commission Recommendation of 15 February 2005. ANNEX I. 4 The Audit Committee.
<b>48.</b> The head of internal audit should present an annual work programme to the Audit Committee; report to it directly on any incidents arising during its implementation; and submit an activities report at the end of each year.			
<ul> <li>49. Control and risk management policy should specify at least:</li> <li>a) The different types of risk (operational, technological, financial, legal, reputational) the company is exposed to, with the inclusion under financial or economic risks of contingent liabilities and other off-balance-sheet risks;</li> <li>b) The determination of the risk level the company sees as acceptable;</li> <li>c) Measures in place to mitigate the impact of risk events should they occur;</li> <li>d) The internal reporting and control systems to be used to control and manage the above risks, including contingent liabilities and off-balance-sheet risks.</li> </ul>			
<ul> <li>50. The Audit Committee's role should be:</li> <li>1. With respect to internal control and reporting systems: <ul> <li>a) Monitor the preparation and the integrity of the financial information prepared on the company and, where appropriate, the group, checking for</li> </ul> </li> </ul>	<b>Recommendation 21</b> The Board of Directors and the Audit Committee should monitor situations which might		European Commission Recommendation of 15 February 2005.
compliance with legal provisions, the accurate demarcation of the consolidation perimeter, and the correct application of accounting	jeopardise the independence of the company's external		ANNEX I. 4.2 Role

UNIFIED CODE RECOMMENDATION	OLIVENCIA REPORT	ALDAMA REPORT	RECOMMENDATIONS OF INTERNATIONAL ORGANISATIONS
principles.	auditors and, specifically, they		
<ul> <li>b) Review internal control and risk management systems on a regular basis, so main risks are properly identified, managed and disclosed.</li> <li>c) Monitor the independence and efficacy of the internal audit function; propose the selection, appointment, reappointment and removal of the head of internal audit; propose the department's budget; receive regular report- backs on its activities; and verify that senior management are acting on the findings and recommendations of its reports.</li> <li>d) Establish and supervise a mechanism whereby staff can report, confidentially and, if necessary, anonymously, any irregularities they detect in the course of their duties, in particular financial or accounting irregularities, with potentially serious implications for the firm.</li> </ul>	should verify the percentage of the audit firm's total revenues represented by the fees paid to it under all headings, and professional services other than auditing should be publicly disclosed.		
<ul> <li>2. With respect to the external auditor: <ul> <li>a) Make recommendations to the board for the selection, appointment, reappointment and removal of the external auditor, and the terms and conditions of his engagement.</li> <li>b) Receive regular information from the external auditor on the progress and findings of the audit programme, and check that senior management are acting on its recommendations.</li> <li>c) Monitor the independence of the external auditor, to which end: <ul> <li>i) The company should notify any change of auditor to the CNMV as a significant event, accompanied by a statement of any disagreements arising with the outgoing auditor and the reasons for the same.</li> <li>ii) The Committee should ensure that the company and the auditor adhere to current regulations on the provision of non-audit services, the limits on the concentration of the auditor's business and, in general, other requirements designed to safeguard auditors' independence;</li> <li>iii) The Committee should investigate the issues giving rise to the resignation of any external auditor.</li> </ul> </li> <li>d) In the case of groups, the Committee should urge the group auditor to take on the auditing of all component companies.</li> </ul></li></ul>			
<b>51.</b> The Audit Committee should be empowered to meet with any company employee or manager, even ordering their appearance without the presence of another senior officer.			
<ul><li>52. The Audit Committee should prepare information on the following points from Recommendation 8 for input to board decision-making:</li><li>a) The financial information that all listed companies must periodically disclose. The Committee should ensure that interim statements are drawn up under the same</li></ul>			

UNIFIED CODE RECOMMENDATION	OLIVENCIA REPORT	ALDAMA REPORT	RECOMMENDATIONS OF INTERNATIONAL ORGANISATIONS
<ul> <li>accounting principles as the annual statements and, to this end, may ask the external auditor to conduct a limited review.</li> <li>b) The creation or acquisition of shares in special purpose vehicles or entities resident in countries or territories considered tax havens, and any other transactions or operations of a comparable nature whose complexity might impair the transparency of the group.</li> <li>c) Related-party transactions, except where their scrutiny has been entrusted to some other supervision and control committee.</li> <li>53. The Board of Directors should seek to present the annual accounts to the General Shareholders' Meeting without reservations or qualifications in the audit report. Should such reservations or qualifications exist, both the Chairman of the Audit Committee and the auditors should give a clear account to shareholders of</li> </ul>			
<ul> <li>their scope and content.</li> <li>Nomination Committee</li> <li>54. The majority of Nomination Committee members - or Nomination and Remuneration Committee members as the case may be - should be independent directors.</li> </ul>			European Commission Recommendation of 15 February 2005. ANNEX I. 2 The Nomination Committee.
<ul> <li>55. The Nomination Committee should have the following functions in addition to those stated in earlier recommendations:</li> <li>a) Evaluate the balance of skills, knowledge and experience on the board, define the roles and capabilities required of the candidates to fill each vacancy, and decide the time and dedication necessary for them to properly perform their duties.</li> <li>b) Examine or organise, in appropriate form, the succession of the chairman and chief executive, making recommendations to the board so the handover proceeds in a planned and orderly manner.</li> <li>c) Report on the senior officer appointments and removals which the chief executive proposes to the board.</li> <li>d) Report to the board on the gender diversity issues discussed in Recommendation 14 of this Code.</li> </ul>			European Commission Recommendation of 15 February 2005. ANNEX I. 2.2 Role
<ul> <li>56. The Nomination Committee should consult with the company's Chairman and chief executive, especially on matters relating to executive directors.</li> <li>Any director may suggest directorship candidates to the Nomination Committee for its consideration.</li> </ul>			European Commission Recommendation of 15 February 2005. ANNEX I. 2.3. Operation

UNIFIED CODE RECOMMENDATION	OLIVENCIA REPORT	ALDAMA REPORT	RECOMMENDATIONS OF INTERNATIONAL ORGANISATIONS
Remuneration Committee	Recommendation 15		European Commission
<ul><li>57. The Remuneration Committee should have the following functions in addition to those stated in earlier recommendations:</li><li>a) Make proposals to the Board of Directors regarding:</li></ul>	The director remuneration policy, whose proposal, evaluation and review should		Recommendation of 15 February 2005.
<ul> <li>i) The remuneration policy for directors and senior officers;</li> <li>ii) The individual remuneration and other contractual conditions of executive directors;</li> <li>iii) The standard conditions for senior officer employment contracts.</li> <li>b) Oversee compliance with the remuneration policy set by the company.</li> </ul>	be assigned to the Remuneration Committee, should conform to criteria of moderation, be commensurate with the company's performance and be disclosed in detail on an individual basis.		ANNEX I. 3 The Remuneration Committee.
<b>58.</b> The Remuneration Committee should consult with the Chairman and chief executive, especially on matters relating to executive directors and senior officers.			European Commission Recommendation of 15 February 2005. ANNEX I. 3.3 Operation

DEFINITIONS (ANNEX TO THE UNIFIED CODE)	OLIVENCIA REPORT	ALDAMA REPORT	RECOMMENDATIONS INTERNATIONAL ORGANISATIONS	OF
2. Significant shareholdings				
Shareholdings legally defined as such; currently, those exceeding 5% of share capital pursuant to Royal Decree 377/1991 on the notification of significant shareholdings.				

3. Executive directors Directors who are senior officers or employees of the company or its group. However, board members who are senior officers or directors of the company's parent firm shall be classed as proprietary directors. When a director performing senior management functions at the same time is or represents a significant shareholder or any shareholder represented on the board, he or she will be considered an "executive" or "internal" director for the purpose, exclusively, of this Code. For other purposes, e.g. the rules on mandatory takeover bids by a shareholder controlling the board, this same director would be classed as proprietary.	Internal or executive directors. These are directors who have executive or management functions in the company or in one of its investee companies and, in any case, have an employment, mercantile or other type of relationship with the company apart from their status as directors. Executive directors are also those who have some capacity to decide about some parts of the company's or group's business through a stable delegation or proxy granted by the board of Directors or the company, respectively. Conversely, directors who receive special powers from the Shareholders' Meeting or Board of Directors through delegation, authorization or proxy for a specific act should not be considered executive or internal directors.	
<ul> <li>4. Proprietary directors Defined as: <ul> <li>a) Directors who own an equity stake above or equal to the legally determined threshold for significant holdings, or otherwise appointed due to their status as shareholders.</li> <li>b) Those representing the shareholders stated in a) above.</li> <li>For these purposes, a director shall be deemed to represent a shareholder when: <ul> <li>a) He or she has been appointed under a power of attorney.</li> <li>b) He or she is a director, senior officer, employee or regular service supplier of the said shareholder, or of companies within the same group.</li> <li>c) Company records show that the shareholder acknowledges the director as his appointee or representative.</li> <li>d) He or she is the spouse or maintains an analogous affective relationship or is a close relative of a significant shareholder.</li> </ul> </li> </ul></li></ul>	Domanial external directors. These are directors appointed by shareholders who, individually or collectively, own a stable participation in share capital which, regardless of whether or not this entitles them to a seat on the governing body, the board has estimated to be sufficiently significant, considering the company's floating capital, to propose their appointment to the Shareholders' Meeting.	

5. Independent directors	Independent directors European	Commission
Directors appointed for their personal or professional qualities who are in a position	These are persons of Recommenda	tion of 15
to perform their duties without being influenced by any connection with the company.	acknowledged professional February 200	5.
its shareholders or its management.	prestige who can contribute	
As such, the following shall in no circumstances qualify as independent directors:	their experience and ANNEX II	Profile of
a) Past employees or executive directors of group companies, unless 3 or 5 years		non-executive
have elapsed, respectively, from the end of the relation.	company and, although they or supervisor	
b) Those who have received some payment or other form of compensation from the	are not executive or domanial.	•
company or its group on top of their directors' fees, unless the amount involved is not	are appointed to the board and	
significant.	satisfy the conditions that	
Dividends or pension supplements received by a director for prior employment or	ensure impartiality and	
professional services shall not count for the purposes of this section, provided such	objectivity, such as:	
supplements are non contingent, i.e. the paying company has no discretionary		
power to suspend, modify or revoke their payment, and by doing so would be in	i) Not having, at present or in	
breach of its obligations.	the recent past, an	
c) Partners, now or on the past 3 years, in the external auditor or the firm	employment, commercial or	
responsible for the audit report, over the said period, of the listed company or any	contractual relation, direct or	
other within its group.	indirect, of a significant nature,	
d) Executive directors or senior officers of another company where an executive	with the company, its	
director or senior officer of the company is an external director.	managers, domanial directors	
e) Those having material business dealings with the company or some other in its	or group companies whose	
group or who have had such dealings in the preceding year, either on their own	interests the latter represent,	
account or as the significant shareholder, director or senior officer of a company that	credit institutions with a	
has or has had such dealings.	significant position in the	
Business dealings will include the provision of goods or services, including financial	company's finances or	
services, as well as advisory or consultancy relationships.	organizations that receive	
f) Significant shareholders, executive directors or senior officers of an entity that	significant subsidies from the	
receives significant donations from the company or its group, or has done so in the	company.	
past 3 years.		
This provision will not apply to those who are merely trustees of a Foundation	ii) Not being a director of	
receiving donations.	another listed company that	
g) Spouses, partners maintaining an analogous affective relationship or close	has domanial directors in the	
relatives of one of the company's executive directors or senior officers.	company in question.	
h) Any person not proposed for appointment or renewal by the Nomination		
Committee.	iii) Not being a close relative of	
i) Those standing in some of the situations listed in a), e), f) or g) above in relation to	the company's executive or	
a significant shareholder or a shareholder with board representation. In the case of	domanial directors or senior	
the family relations set out in letter g), the limitation shall apply not only in connection	managers. Any of the	
with the shareholder but also with his or her proprietary directors in the investee	aforementioned relationships	
company.	must be disclosed to and	
Proprietary directors disqualified as such and obliged to resign due to the disposal of	evaluated by the board based	
shares by the shareholder they represent may only be re-elected as independents	on a report by the Appointment	
once the said shareholder has sold all remaining shares in the company.	and Remuneration	
A director with shares in the company may qualify as independent, provided he or	Commission, and must be	

she meets all the conditions stated in this Recommendation and the holding in	disclosed in the annual
question is not significant.	corporate governance report.

### Appendix 3. Membership of the Special Working Group

#### Members from the public administration

- Manuel Conthe, Chairman (CNMV)
- Joaquín de Fuentes, State Advocate General
- Pilar Blanco-Morales, Director General of Registries and Notaries
- Soledad Núñez, Director General of the Treasury and Financial Policy
- Carmen Tejera, Senior Legal Advisor to the State Secretary for the Economy
- José Manuel Gómez de Miguel, Head of Regulation, Banco de España

#### Members from the private sector

- Jesús Caínzos
- Ana María Llopis
- Aldo Olcese
- Cándido Paz-Ares
- Vicente Salas

Advisors to the European Commission on corporate governance matters:

- José María Garrido
- Enrique Piñel

#### Secretary

- Javier Rodríguez Pellitero, Director of the CNMV Legal Department